

**Minutes of the SWTX Emmaus General Board Meeting
January 16, 2010
Oxford United Methodist Church, San Antonio TX**

Minutes contain updated information received after the General Board Meeting

The following 4DG did not have a representative in attendance:

Brush Country	Plum Creek
Living Colors	Walkers Out West
Llano Uplift	

Worship began at 8:37 AM and was led by Rev. Bill Duke. Following worship, the meeting was called to order at 9:12 by Bob Spickelmier.

Lay Director's Report - Bob Spickelmier

- The handout on Key Emmaus and Chrysalis Dates was reviewed. The required FDG information needs to be received by the due date. The Board Reps are responsible to keep their respective Boards informed so information is received by the Emmaus Registrar by the due date. The Financial Report, completed by the FDG Treasurer, should be received by February 12, 2010.
- Upper Room Board Training is offered simultaneously with the Walk Flight Leadership Training. This allows new FDG Board members to be trained as soon as they come on the Board. Board Training is conducted by Carlene Alderman, Regional Lay Leader, and Rev. Mike Cave, Regional Clergy Leader.
 - The exception is the February 20th Walk Flight Leadership Training at Manchaca UMC and the February 27th Board Training at North West Hills UMC-Austin.
 - An Upper Room Board Training will be held on February 23, 2010, at Hondo.
- Walk Flight Leadership Training and Prayer Vigil Training held today at 1:30 PM at Oxford UMC
- The Updated Walk/Flight Board Rep Report can be downloaded from www.umcswtx.org Walk to Emmaus site. Plans are to upload the Walk/Flight Board Rep Report form on the UMCDData site with other Walk/Flight Lay Director Documents.
- In 2009, 50% of Board Reports (20 out of 41), two (2) Prayer Vigil Reports, and five (5) CCLI Reports were received. Improvement needed in returning the Walk Close Out Reports.
- Walk Music Teams and Candlelight Music Teams must complete and return a CCLI form for any music copied or projected including music copied or projected from the Emmaus Green Song Book. If only the Green Song Book is used and not copied or projected, the music leader should submit the CCLI form with "Green Song Book used" written on the form. Not submitting the CCLI form may mean heavy fines for SWTX Emmaus.

Spiritual Director's Report - Rev. Bill Duke

- The Listing of Spiritual Directors was updated by Rev. Bill Duke
- Rev. Bill Duke received a letter from Hays Praise requesting approval for a part-time local pastor to serve as a Walk Spiritual Director. Their request to serve as a Spiritual Director was denied for the following reasons:
 - The approved course of study was not completed.
 - Part-Time Local Pastors are not usually allowed to serve as a SD. Permission should come from the DS and the Bishop.

- Local Pastors who have completed the course of study and are appointed full time may serve as a Walk Spiritual Director if a letter is obtained from his/her District Superintendent granting Sacramental Rites. The DS must give his/her permission for each Walk the Local Pastor serves as a Spiritual Director.
- Clergy should update their clergy application after serving on a Walk. It is very important that applications be updated by Assistant Spiritual Directors who want to move to the Listing of Spiritual Directors.
- Rev. Bill Duke is willing to travel and train clergy one on one using the Walk Flight Leadership Training power point.
- Clergy must attend the Walk Flight Leadership Training within three years of serving as a Walk SD. Assistant Spiritual Directors are encouraged but not required to attend the Walk Flight Leadership Training .
- All clergy serving on FDG boards should be listed either on the Listing for Assistant Spiritual Directors or Spiritual Directors and are required to attend the Upper Room Board Training and the Walk Flight Leadership Training.

Secretary's Report - Chrissie Smith

- Minutes approved as written.

Treasurer's Report - Russell Ehrlich

- It was decided to give the morning offering of \$198.00 to Haiti Rescue efforts.
- 2009 deficit of \$35,000. Reasons for deficit:
 - \$20,000 travel expenses for Board Members serving as Walk monitors.
 - Projected income down due to nine (9) cancelled Walks. Pilgrim registration fees are 80% of the budget.
- Emmaus spent \$50,000 in 2008-09. Emmaus cannot continue to lose money. Better for FDGs to combine if Walks cannot be filled. Full Walks would solve the deficit issue.
- Bob Spickelmier asked for the Board for their cooperation in solving this issue. Board Reps are asked to return to their Boards and brainstorm solutions and send a list of prioritized suggestions to Bob Spickelmier by March 1, 2010. A compilation of suggestions will be presented and discussed at the April meeting.
 - A suggestion was made for FDG Boards should also brainstorm ways to attract prospective pilgrims. Discussion followed.
 - Options to eliminate losses were presented by Executive Committee:
 - Increase fees for pilgrims and team members
 - Increase the minimum number of pilgrims so that is closer to the break even number.
 - Assess the FDG for any losses for a weekend.
 - Use less expensive sites, such as churches, for the weekend
 - Force a dramatic reduction in the number of weekends to encourage full walks.
- The Camp Zephyr site cancellation fee was paid by SWTX Emmaus in 2009 but not reflected in the 2009 Treasurer's Report.

Chrysalis Report - Cheryl Brockman

- Valley Chrysalis combined with Coastal Bend Chrysalis
- Big Kids for Christ and NWSA have combined with Greater San Antonio
- Crossroads Chrysalis has disbanded and plans to combine with Greater San Antonio or Greater Austin. A decision will be made within the week.
- Currently there are nine (9) Chrysalis Next Step Groups
- Emmaus should actively support Chrysalis. Good communication between Emmaus and Chrysalis Boards is imperative. Emmaus and Chrysalis Board Reps should attend each other's Board meetings.
- 2009 Flights ended in the black.

Registrar's Report - Adrian Gonzales

- All Walks for 2009 are closed out and ended in the black.
 - Walk #1524 was at Mt. Wesley not CTI as shown on the Close Out Report.
- The handout, Letter of Agreement, was reviewed. The due date for the LoA to be received was July 2009. Status updated:
 - Bluebonnet will return their Letter of Agreement today
 - Cathedral Oaks LoA was received.
 - Hill Country LoA received 10/09
 - Fredericksburg sent LoA but not received
 - Mason sent LoA but not received.
 - Valley LoA received 12/10/09
 - Llano Uplift and Walkers Out West do not host Walks.
- FDG Leadership Roster was reviewed. Additions and corrections to the FDG Leadership should be emailed to Adrian Gonzales, Emmaus Registrar and cc Bob Spickelmier. All FDGs should have a Spiritual Director.
- **The Executive Board recommends that Amistad, Kings Highway, and Walkers Out West be moved to inactive status and removed from the Fourth Day Group Leadership Roster. Carried.**
- The Upper Room Letter of Agreement signed by General Board.
- The Nominations Committee met and a slate of officers was presented. The election will be held at the April meeting. -Bob Spickelmier in Kathy Shaw's absence
 - Lay Director: Kathy Shaw - Greater Austin
 - Assistant Lay Director, Russell Ehrlich – Hays Praise
 - Treasurer, Sharon Garrison – Care Bexar
 - Secretary, Chrissie Smith – NW San Antonio
 - Add Rev. Barbara Dyke Spiritual Director.
 - Assistant SD needs to be selected
- Dates for the 2010-11 Executive Committee and General Board Meetings were reviewed. Executive Committee meetings are held at Conference Office. General Board meetings are held at Oxford UMC. - Bob Spickelmier in Kathy Shaw's absence.
 - July 16 – 17, 2010
 - October 15 – 16, 2010
 - January 21 – 22, 2011
 - April 29 – 30, 2011 (after Easter)

- Schedule for Walk/Flight Leadership Training 2010-2011. The Tentative Walk/Flight Leadership Training Dates were presented. Rev. Mike Cave needs to confirm dates for WFLT. Locations TBA. - Bob Spickelmier in Kathy Shaw's absence.
 - July 31, 2010
 - August 14, 2010
 - September 18, 2010
 - November 13, 2010
 - February 26, 2011
 - March 12, 2011
 - April 2, 2011
- FDGs interested in hosting the training should email Kathy Shaw. Approximately 60 people attend and three (3) or four (4) meeting areas are needed. A love offering is collected to defray costs.
- 2011 Walks were requested by FDG Board Reps
 - Concho Country Walk Requests dates were received by the 2009 Dead deadline, but the form was misplaced. 2011 Walks requested by CC:
 - M Walk March 10-13, Christ the King
 - W Walk April 7-10, Christ the King
 - W Walk July 21-24, Christ the King
 - M Walk Aug. 18-21, Christ the King
 - W Walk Oct. 20-23, Christ the King
 - Soaring Eagles will join Living Waters
 - M Walk April 17-20, Living Waters/Soaring Eagles/Llano at Eagles Wings
 - W Walk Oct. 13-16, Living Waters/Soaring Eagles/Llano at Eagles Wings
 - M Walk February 10-13 Mason/HOT/Springs of Life at TX Tec, Junction
 - W Walk October 20- 23, Mason/HOT/Springs of Life at TX Tec, Junction
 - Valley submitted dates but were not received by Adrian Gonzales
 - Solid Rock unsure if Walk dates submitted were submitted
- Site issues should be emailed to Kathy Shaw, and cc Adrian Gonzales. Costs for the Outside Team vary. Each site must be contacted to determine their costs for the Outside Team.
- **The Executive Committee recommends that the deadline for Walk requests and the deadline for the Leadership for the July through December Walks be the second (2nd) Friday in November. Carried**
- Russell Ehrlich updated the cost analysis for Camp Judaea and Eagles Wings. Living Waters and Hays Praise will host 2010 Walks at these sites.
- **The Executive Committee recommends that the registration fee for Young Judaea be adjusted to \$200.00 and the registration fee for Eagles Wings remains at \$175.00. Carried.**
- Walk Leadership for July through December 2010 was reviewed and updated.
- Clergy not on the Listing of Spiritual Directors but named as Walk SD were named.
- **The second half of the 2010 Walk schedule leadership was approved as listed pending meeting the requirements.** (Carol Sessom/Scott Gresham). Carried.
- **If any Fourth Day Group does not submit leadership for second half of 2010 Walk Schedule by Friday January 22, 2010, the Walk will be cancelled.** (Cheryl Brockman/Glen Bradley). Carried.

- **If Fourth Day Group leadership for the first half of 2011 is not received by the July Board Meeting, 7/17/2010, the Walk will be cancelled i.e. no grace period.** (Cheryl Brockman, Glen Bradley). Carried.
- Reviewing the updated Pilgrim Application was postponed until the April meeting.
- Rev. Mark Hinchcliff was introduced as the Chrysalis Community SD. Cheryl Focht, absent, was announced as the Chrysalis Community Lay Director.

Meeting was adjourned at 11:25 AM. Rev. Mark Hinchcliff closed the meeting with prayer.

Respectfully submitted,
Chrissie Smith
Secretary